

(May 18, 1948)

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MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, MAY 18th, 1948.

The Board of Public Works met in the office of the Governor, State House, Annapolis, Maryland, on Tuesday, May 18th, 1948.

There were present:

Wm. Preston Lane, Jr., Governor
James J. Lacy, Comptroller

In the absence of Mr. Kirkman, Mr. James G. Rennie, Chief of the Budget Bureau, Department of Budget and Procurement, attended the meeting.

Mr. John B. Funk, Chief Engineer of Maryland, also attended the meeting.

MINUTES:

The Minutes of the meeting of April 20, 1948, copies of which had been sent to each member of the Board, were approved.

CONSTRUCTION:Cheltenham School for Boys:--

Mr. Funk brought to the attention of the Board the fact that housing for employees is badly needed at Cheltenham School for Boys and reminded the Board that bids had been rejected last December for such housing due to the high bids received. Mr. Funk called attention to an existing farm house which is available for conversion into a two-apartment unit for employee housing, and advised that this work can be performed by the personnel available to the institution and that materials can be supplied from Solomon's Base. No expenditure of funds is required for the doing of this work. Mr. Funk recommended that this work be proceeded with immediately.

After due consideration of the matter, the Board approved Mr. Funk's recommendation and authorized the use of materials from the Solomon's Base, by personnel at the school, for the construction of an addition to the farm house, without cost to the State.

Crownsville State Hospital:--

Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Crownsville State Hospital to J. H. Lawrence Company, in the amount of \$984.00, for the furnishing and installation of a laundry hot water storage-heater tank, with payment to be made from the current budget of the institution.

Upon the recommendation of Mr. Funk, the Board authorized the payment of General Construction Loan of 1947 funds to Dietrich Brothers, Inc., for the furnishing of 1,469 lbs. of reinforcing steel, at a cost of \$5.31 cwt., for 3/8" diameter bars, to Crownsville State Hospital, for use in connection with the Employees Cottages being constructed at that institution by the personnel stationed at the hospital, with materials from the Solomons Base. Payment is to be made from the appropriation for "Housing for Employees" in the General Construction Loan of 1947.

Upon the recommendation of the Department of Budget & Procurement, the Board approved the award of the following contracts by Crownsville State Hospital:--

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|---|-----------|
| Overhead Door Co., for doors, etc. | \$877.00 |
| Crain Highway Corp., for sand and gravel | 107.00, |
| payable from General Construction Loan of 1947-Deferred Maintenance and Improvements to Farm Buildings-\$5,000; and | |
| Baltimore Brick Co., for steel sash & frames | \$ 50.55, |
| payable from General Construction Loan of 1947-Housing for Employees-\$33,000.00. | |

Upon the recommendation of the Department of Budget and Procurement, the Board approved an increase in the contract awarded to Alan E. Barton, Inc. by Crownsville State Hospital to the extent of \$1.88, making the total contract \$181.88, payable from the General Construction Loan of 1947-Housing for Employees.

Department of Game and Inland Fish:--

Mr. Funk advised the Board that certain renovations and repairs were found to be necessary for State Game Farm No. 1, at Owings Mills, Maryland, and that bids for this work had been received by his department.

The Board approved the award of the following contracts, payable from Item #201 of the current budget of the Department of Game and Inland Fish:--

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|--|-------------|
| J. R. Rimbey, for repair to windows and door frames, brickwork, porch posts and steps for the Farm House | \$475.00 |
| J. R. Rimbey, for flashing and re-roofing of entire Farm House | 470.00 |
| Blair Bros., for repairs and replacing of downspouts and gutters of Farm House | 195.00 |
| Blair Bros., to paint the Farm House | 695.00 |
| Blair Bros., to repair and paint galvanized Barrach Roof | 117.00 |
| Total -- | \$1,952.00. |

Department of Motor Vehicles:--

Mr. Funk advised the Board of request which had been made for the converting of three rooms in the Annex Building of the Department of Motor Vehicles for the use of Mr. Wm. H. Bishop, Jr., Executive Director of the Maryland Traffic Safety Commission. The work involved consists of installation of doors and partitions, and painting of interior walls, ceilings and woodwork, and the installation of asphalt tile floors. Mr. Funk stated that bids had been received for all of the work except the installation of asphalt tile floors for these rooms, up to this time.

After a discussion of the matter, the Board approved the award of a contract by the Department to Blair Brothers, in the amount of \$787.00, for the improvements first mentioned, and authorized an allotment of that amount from the Post War Construction Fund general balance to the Department of Motor Vehicles to take care of these costs.

Mr. Funk stated that the bids for the asphalt tile floors would be submitted to the Board for consideration, at a later meeting.

Eastern Shore State Hospital:--

Mr. Funk reported to the Board that the improvement program relative to the farm buildings at the Eastern Shore State Hospital has been undertaken; that the new Dairy Barn which has been authorized for construction is well underway; and a study of the existing farm buildings has been completed. It is the recommendation of the Department of Public Improvements that the following improvements be made:

- 1- Rehabilitate an existing barn to house young heifers.
- 2- Build a pasteurization plant.
- 3- Raze the deteriorated barn building and implement shed, and contract for a new implement shed and horse barn.

Mr. Funk recommended that only items #1 and #3 be proceeded with at this time, and that approval be given for the use of \$7,000 of insurance money received on a burned down barn in conjunction with the previously allotted funds to the hospital.

After due consideration of the request, the Board approved the recommendations made by Mr. Funk, with the Pasteurization Plant to be deferred until a later date.

Upon the recommendation of Mr. Funk, the Board approved the use of Solomon's Base materials by Eastern Shore State Hospital for the construction of a Superintendent's Garage, using labor available to the institution. The value of the materials is \$390.00 and will be paid for out of the current budget.

Improvements to Public Buildings:--

The Secretary called attention to the fact that because of unusual expenditures which are being made at the State House, the Board should reserve out of the appropriation available for repairs and improvements to public buildings in Annapolis the further sum of \$25,000.00, so that this amount would be available to take care of any emergencies which might arise between now and the time more funds can be made available through future legislation.

The Board approved the recommendation made by Mr. McCusker.

The Board approved recommendation made by Mr. Funk that Mr. W. Roby Purnell, Jr., art expert, be employed at a salary of \$75.00 per day, for approximately two days, to supervise the removal and covering of oil paintings from the walls of the State House during the time in which renovation work is being done to the interior of the State House, and to provide against damage to these paintings.

The Secretary brought to the attention of the Board a letter received from the Maryland State Planning Commission asking for information as to work to be included in the Capital Improvement Program for the Department of Public Buildings and Grounds.

The Board felt that it was not necessary to take any action on the matter at this time.

Maryland Penitentiary:--

The Board approved the recommendation of Mr. Funk that the original contract awarded to Talbot and Degelle by the Maryland Penitentiary for the furnishing and installing of prison doors and steel plate to the walls in the Dormitory Room at that institution be increased \$1,600.00 for the furnishing and installing of steel plate from 7'-9½" above the floor to the ceiling, this work also being recommended by Colonel Swenson, the Warden at the institution.

The Board also approved the award of the following contracts for work in connection with the making of additional dormitory facilities for the Maryland Penitentiary:--

| | | |
|-----------------------------------|---------|-----------|
| Robert S. Green, Inc. | \$20.64 | |
| Maryland Penitentiary | 25.95 | |
| The Monumental Brick & Supply Co. | 113.68 | |
| J. T. Roberts & Bro., Inc. | 25.31 | |
| Southern Supply Co., Inc. | 9.11 | \$194.69. |

Payment of the above contracts is to be made from the special allotment of funds which was granted to the Maryland Penitentiary in the amount of \$6,000.00 for the necessary dormitory facilities.

The Board approved a further allotment of \$1,795.00 from the appropriation for "Improvements to Public Buildings-General Construction Loan of 1947" to supplement the \$6,000.00 previously authorized, less \$1,425.00 which is the present uncommitted balance in this fund - making a net additional allotment of \$370.00, to take care of obligations authorized up to this time.

Maryland State Reformatory for Males:--

Upon the recommendation of Mr. Rennie, the Board approved an increase in the contract awarded by Maryland State Reformatory for Males to Charles T. King Company for improvements to water heating system, in the amount of \$251.00 for the installation of an instantaneous water heater in the Power House. Payment of this amount is to be made from Item #602 of 1941 budget funds remaining to the credit of the institution on the books of the State Comptroller's Office.

Maryland Training School for Boys:--

Mr. Funk advised the Board that in connection with the contract awarded to Charles J. Spielman Co., Inc., by Maryland Training School for Boys, in the

amount of \$11,500.00, for portion of the water line on State Property, about three-quarters of a mile of the water main for this project is on Cub Hill Road and is under the jurisdiction of the Metropolitan District of Baltimore County. The Metropolitan District of Baltimore County has obtained bids on this work, the low bidder being Ligon & Ligon, Inc., at \$34,605.17, and the cost is being assessed against the property owners along Cub Hill Road. The State's portion of this is \$10,796.00, subject to a possible reimbursement of \$1,500.00 in the future when the District line is extended.

In order that this work be proceeded with, Mr. Funk stated that he has been advised that it is necessary for the State to deposit its check in the amount of \$10,796.00 with the Metropolitan District of Baltimore County, payable from the General Construction Loan of 1947-Improvements to Water System.

After due consideration of the matter, the Board approved this proposal subject to advice from the Attorney General that it is proper to handle the matter in this manner.

Upon the recommendation of the Department of Budget & Procurement, the Board approved the award of the following contracts by Maryland Training School for Boys, payable from the General Construction Loan of 1947-Deferred Maintenance and Improvements of Institutional Buildings:-

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|--|-------------|
| Dempsey Products Corp., for paints | \$62.50 |
| Lasting Products Co., for paints | 90.00 |
| The White Co., for paints | 31.40 |
| Peoples Electrical Supply Co., for fluorescent lighting fixtures | 1,412.90 |
| Total | \$1,596.80. |

Maryland Training School for Colored Girls:--

Mr. Funk reported to the Board that he had looked into the matter of the telephone situation at the Maryland Training School for Colored Girls, as requested at the last meeting of the Board, and as a result of these investigations he recommended that a telephone be placed in each apartment at the school, with the occupant of each apartment to pay for the additional cost involved in providing the extensions to the partments, which would be approximately \$1.75 per month (the actual charge not yet having been made by the telephone company for the services), with the understanding that the occupants of the apartments would also take care of any toll calls made from the apartments.

Maryland Tuberculosis Sanatorium:--

The Secretary brought to the attention of the Board invoice which had been received by the State Comptroller's Office for payment from Maryland Tuberculosis Sanatorium in favor of Wm. H. Cole & Sons, in the amount of \$155.82, for fence wire.

The Board approved the award of this contract, the purchase having been made through the Department of Budget & Procurement, with payment to be made from the General Construction Loan of 1947-Deferred Maintenance and Improvements of Farm Buildings (Sabillasville).

Upon the recommendation of Mr. Rennie, the Board approved a further contract between Maryland Tuberculosis Sanatorium and Anderson & Ireland, in the amount of \$30.00, in connection with the award previously approved of \$120.00, payable from the General Construction Loan of 1947-Deferred Maintenance and Improvements of Farm Buildings-Mt. Wilson.

Military Department:--

Mr. Funk advised the Board that the work of providing electric service to the renovated Polo Stable at the Pikesville Armory has been completed and the cost has been found to be \$1,309.10 rather than the \$1,200.00 estimated by the Military Department to cover this work.

The Board approved the payment of the total project, \$1,309.10, from the cur-

rent budget of the Department. The reimbursement to the State of 75% of the cost, as previously set forth, will establish the cost to the State at approximately \$327.00.

Mr. Funk brought to the attention of the Board the matter of erection of a prefabricated steel building at Leonardtown for which the Board approved a contract in the amount of \$960.00 with the Windsor Construction Company. Since the award of the original contract, the requirements of the Military Department have changed so that additional work is required.

The building is now to be located adjacent to another building, on the same level, and with access between the two buildings. The Windsor Construction Company has submitted an estimate of the cost of the additional work in the amount of \$801.59, and Mr. Funk recommended acceptance of the estimate.

The Board approved the doing of this extra work, in the amount of \$801.59, payable from the \$75,000 of the General Construction Loan of 1947 appropriation which was released to the Military Department sometime ago.

Upon the recommendation of the Department of Public Improvements, the Board approved the award of the following contracts by the Military Department, payable from the General Construction Loan of 1947-\$75,000 previously released for use:--

| | |
|--|----------|
| Fifth Regiment Armory - J. Jones & Co., for painting | \$496.00 |
| Annapolis Armory - Henry A. Knott, Inc., for alterations and repairs | 510.00 |
| National Guard Hanger - Henry A. Knott, Inc., for repairs to window hardware | 130.00 |
| Pikesville Armory - Henry A. Knott, Inc., for Six Training Aid Tables | 463.50. |

The Board, upon the recommendation of Mr. Funk, approved the payment of the following bills for work done by the J. George Bensel Company, contracted for prior to January 1, 1948 by the Military Department, from the General Construction Loan of 1947-\$75,000 previously released to the department:--

| | |
|---|-------------|
| Richmond Armory, for strong rooms | \$89.44 |
| Towson Armory, for roof repairs | 426.15 |
| Annapolis Armory, for locks | 221.46 |
| Fifth Regiment Armory, for fireproofing, sprinklers, etc. | 1,577.85 |
| Total | \$2,314.90. |

Montrose School for Girls:--

Mr. Funk submitted to the Board a statement showing the maintenance requirements for Montrose School for Girls, summarized as follows:--

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| Group A. Maintenance Items, where deterioration has already set in. | \$6,350.00 |
| Group B. Maintenance and new equipment items. | 7,250.00 |
| Group C. Normal and routine maintenance required. | 8,050.00 |
| Addition to Milk House | 1,500.00 |
| | \$16,800.00. |

After a discussion of the situation at the school, in view of the fact there are funds available only in Item #201 of the 1949 budget for the school, in the amount of \$8,000.00, The Board approved the doing of the work set forth in Group A, payable from the 1949 budget of the school, as follows:

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|---|-------------|
| Exterior and interior renovations of Meyers Cottage | \$3,000.00 |
| Exterior Repairs, Canopy of Putts Cottage | 250.00 |
| Renovation and repairs, Staff House | 1,900.00 |
| Renovation and repairs, Pump House area | 600.00 |
| Repairs and additions to sidewalks | 600.00 |
| Total | \$6,350.00. |

Upon the recommendation of Mr. Rennie, the Board approved the addition in the amount of \$35.00 to the contract previously approved between Montrose School

(Construction)

for Girls and Bell Refrigeration Sales & Service, for safety enclosure for the refrigeration compressors (\$4,247.00), payable from General Construction Loan of 1947-Increase capacity of existing cold storage.

Morgan State College:--

Upon the recommendation of the Department of Budget and Procurement, the Board approved the request of Morgan State College for the release of \$5,000 of the appropriation for Laboratory, Classroom, Household, Library, and Educational Equipment in the General Construction Loan of 1947, for the purchase of visual aid equipment, such as films, sound recorders, laboratory apparatus, etc. It is understood that all purchases will be made through the Department of Budget and Procurement.

The Secretary brought to the attention of the Board a letter dated May 14th, 1948, from the Building Committee of Morgan State College advising that the College will need additional funds in the amount of \$133,400 for the following items of construction in connection with the Dining Hall being erected at that institution:--

- 1- Completion of the present Storage No. 3 in the basement into a finished room.
- 2- All cafeteria and kitchen equipment including tables, chairs, draperies and furnishings for the dining rooms.
- 3- Household furnishings for the caretaker's living quarters.
- 4- Lockers, bins, metal racks and other needed equipment of that kind.
- 5- Memorial plaque.
- 6- All other expenses, including the architects' fees.

Action on this request was deferred by the Board.

Rosewood State Training School:--

Upon the recommendation of Mr. Funk, the Board approved the payment of \$850.00 to Mr. Howard C. Sutton for Topographic Surveys made for Rosewood State Training School, and of \$13.60 to The Daily Record Company for advertising which was authorized prior to the action of the Board relative to advertising at its meeting of April 20, 1948, from the General Construction Loan of 1947-Employees Buildings (\$200,000).

Mr. Funk brought to the attention of the Board the contract between Rosewood State Training School and Lawrence Construction Company for the erection of the Employees Building at that institution, and requested approval to an increase in the contract price of the company by \$933.00 because of the change found necessary in the furnishing of materials from the Solomon's Base for this project.

The Board approved recommendation made by Mr. Funk that tile be installed in bathrooms #1 and #2 of the Staff Cottages at Rosewood State Training School, in place of linoleum as originally planned, at a cost of \$983.72 additional. Payment is to be made from the General Construction Loan of 1947.

Mr. Funk submitted to the Board all bids received for utilities at Rosewood State Training School, including those approved by the Board at its meeting of April 20, 1948, in order that a complete picture of the situation might be had. At the meeting of April 20, 1948, the Board approved the following bids:--

| | | |
|--------------------|----------------------|-------------|
| Roads and Grading, | Drummond & Co., Inc. | \$12,715.00 |
| Sewers, | Ligon & Ligon, Inc. | 21,500.00 |
| Roadway Lighting | S. H. Jackson | 13,995.00. |

New bids were requested on Water Lines, Gas Lines and Steam Mains, and that submitted by the J. H. Lawrence Company in the net amount of \$101,784.00 was recommended by Mr. Funk for acceptance, the Attorney General's office having ruled that this bid is in order and acceptable.

The Board approved the acceptance of the bid of the J. H. Lawrence Company in the amount of \$101,784.00.

In addition to the contracts listed, totaling \$149,994.00, there will be

(May 18, 1948)

(Construction)

21012

estimated expenses as follows:-

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| Architects' and Engineers' Fees (6%) | \$8,999.64 |
| Gas & Electric Company Lines, necessary for the project, required to connect to the Employees Housing, etc., including the Engineers' Fee | 8,480.00, |

making a total expenditure for these projects of \$167,473.64.

The Board authorized the use of the following funds for the payment of the above approved projects totaling \$167,473.64:--

| | |
|--|---------------|
| General Construction Loan of 1947-Utilities | \$100,000.00 |
| General Construction Loan of 1941 | 30,000.00 |
| General Construction Loan of 1941, as authorized by the Board on October 7, 1947 | 10,600.00 |
| General Construction Loan of 1947-Deferred Maintenance-New sewage disposal plant | 4,000.00 |
| General Construction Loan of 1947-Deferred Maintenance-Roofing and Gutters | 11,710.00 |
| Post War Construction Fund-General Balance allotment | 13,163.64 |
| Total | \$169,473.64, |

and Contingencies such as may arise in such work, estimated at \$2,000.00.

The use of the \$100,000 was approved by the Attorney General through Mr. Funk.
Solomons Base:--

The Secretary brought to the attention of the Board a letter received from Dr. R. V. Truitt, Director, Commission of Research and Education, proposing that the East Wing of the Hospital Group of Buildings at Solomons Base be converted into six (6) apartments.

After a brief discussion of this matter, it was decided that no action should be taken at this time but that further study should be made so that consideration could be given it at a future date.

Senator Louis L. Goldstein and Judge John B. Gray, Jr., appeared before the Board representing the Calvert County Hospital and requested that the Board make available to the hospital, in connection with the construction of a new hospital building, the various building materials listed in a letter addressed to the Department of Public Improvements by Mr. James R. Edmunds, Jr., architect, said materials being available at the Solomons Base. Senator Goldstein and Judge Gray also called attention to the fact that the Post War Construction Program originally included an item of \$10,000 for use in connection with improvements at the Calvert County Hospital.

After a full discussion of this matter, the Board felt that it should obtain from the Attorney General advice as to whether it would be permissible to approve the request that the materials from the Solomons Base be given to the Hospital in connection with the proposed work; and, also whether it would be proper for the Board to make available to the hospital, in connection with the construction work, the sum of \$10,000 which was originally set-up in the Post War Construction Program for the use of the Calvert County Hospital.

Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$37.00 for installing additional wires in the existing conduit on Prisoners' Barracks and attached work for connecting three phase fan blower in the kitchen, by Emerson C. Phillips and C. W. Wallace, at the Solomon's Base.

Mr. Funk submitted, as Item #24 of his agenda for today's meeting, a financial statement of the demolition operation at the Solomon's Naval Base. The statement showed that in addition to the sum of \$30,000 originally estimated as the amount necessary for prison labor in this work, a further sum of \$25,000 for this purpose will be needed by the time the operation is completed. It is expected that demolition operations will be completed about August 18th, 1948. The additional money needed would have to be allocated from the Post War Construction Fund. It was also stated that most of the \$25,000 of addi-

(Construction)

itional needed for prison labor would go to another State agency - the State Use Industries Account. It was also stated that when the project is completed the total inventory available will amount to more than \$225,000.00, with some structures remaining on the site for State use.

The Board approved the statement presented, and the use of the \$25,000.00 additional funds when requested.

Springfield State Hospital:--

The Board considered and approved the following awards of contracts by Springfield State Hospital, as requested by that institution:--

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| General Construction Loan of 1947-Employees' Building - | |
| Wm. C. O'Brien, for Transformer and Pole hanger, | \$410.00 |
| chargeable to the \$6,200.00 allocation. | |
| General Construction Loan of 1947-Deferred Maintenance - | |
| Budeke's, Inc., for sandpaper, putty, knives, etc. | 57.30 |
| John McKenzie & Co., Inc., for Steel Boiler Tubes | 2,172.83 |
| John McKenzie & Co., Inc., for Steel Bioler Tubes | 2,165.20 |
| chargeable to the special allotment in the | |
| amount of \$28,996.00 for urgent maintenance. | |
| General Construction Loan of 1947-3 Cottages for Medical Staff - | |
| W. E. Arnold Corp., for 51 window shades | 114.75 |
| General Construction Loan of 1947-Deferred Maintenance-Ranges | |
| Suburban Propane Gas Corporation, for installation | |
| charges, covering new gas ranges for Men's | 19.75 |
| Group kitchen. | |
| General Construction Loan of 1947-Deferred Maintenance - Special | |
| Allotment of \$28,996.00 from the Post War Construction Fund - | |
| Carroll-Howard Supply Co., Inc., for gravel and cement. | 176.00 |

Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Springfield State Hospital to Henry A. Knott, Inc., contractor constructing 3 new employees cottages, for the papering of these cottages, in the amount of \$175.00. Payment is to be made from materials to be furnished from the Solomon's Base project.

Upon the recommendation of Mr. Funk, the Board approved a contract between Springfield State Hospital and Joseph C. Sipple, Jr., in the amount of \$836.00, for the installation of asphalt tile flooring in the Day Hall of Cottage #3, Epileptic Colony of the institution. Payment for this work is to be made from the current budget of the hospital.

Spring Grove State Hospital:--

Mr. Funk brought to the attention of the Board a request of Dr. Silas W. Weltmer, Superintendent, Spring Grove State Hospital, for approval to a project to rearrange a portion of the 3rd and 4th floors on the front of the Center Building in order to create six apartments for doctors and other essential employees, at an estimated cost of \$12,500.00.

After a discussion of this request, it was felt by the Board that no action should be taken on it until the present renovations to the Old Center Building have been completed.

The Board authorized the doing of the following additional work in connections with the alterations being made at the Old Center Building, Spring Grove State Hospital, payable from the special allotment for this work:--

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|---|--------------------|
| Installation of structural beams to carry bearing partition | |
| walls. | \$ 375.00 |
| Installation of slop sinks, (furnished from Solomon's) | |
| labor only. | 246.40 |
| Installation of ductwork in lavatories and storage closets | 396.00 |
| | <u>\$1,017.40.</u> |

State Department of Education:--

The Secretary advised the Board that the Attorney General had forwarded an opinion to Dr. T. G. Pullen, Jr., State Superintendent of Schools, to the effect that it would be permissible to amend the budget of the State Department of Education to provide the cost of the construction of a cottage for the President of the Bowie State Teachers' College, out of funds appropriated in that budget. The Board had discussed this matter at its previous meeting and authorized such construction, at a maximum cost of \$25,000.00, provided it is permissible to amend the budget of the department to make the necessary funds available.

It will now be in order for the Department of Public Improvements to proceed with the necessary plans and specifications, and the State Department of Education to have the required budget amendment prepared.

The Secretary advised the Board of a reduction in the contract price for the work being done by John I. Vandegrift Co., Inc. for Frostburg State Teachers' College from \$7,080.00 to \$7,006.00 for foundation and boiler room for the Science Laboratory Building received from the Federal Government, and also a reduction of the architect's fee from \$424.80 to \$420.36.

Mr. Funk submitted to the Board bids which were received for painting and improvements of the President's House and Garage at Towson State Teachers' College and requested approval to the acceptance of the bid of Blair Bros. in the amount of \$2,162.00 plus \$950.00 for Alternate #1 which embraces enclosing a presently screened-in porch. Mr. Funk stated that the bid of Construction Service, Inc., in the amount of \$1,265 plus \$475 for Alternate #1 had been withdrawn, having been submitted in error, and that he had been advised by The State Law Department that this would be permissible.

After a discussion of the matter, the Board approved the award of a contract to Blair Brothers in the total amount of \$3,112.00, payable from the General Construction Loan of 1947-Deferred maintenance and improvements to school buildings, and educational equipment.

Upon the recommendation of the Department of Public Improvements, the Board approved the acceptance of bid of Kuhn & Doherty by Towson State Teachers' College, in the amount of \$950.00, for repairs and painting of the Gardners' Residence, Horse Barn, Metal Corn Crib and attached Implement Shed, and the Cook House and attached Coal House. Payment for this work is to be made from the General Construction Loan of 1947-Deferred Maintenance and Improvements of Farm Buildings.

State Department of Health:--

Upon the recommendation of Mr. Funk, the Board approved the running of extra 1" conduit, and for substituting 3/4" conduit for 1/" conduit in certain locations in the Bacteriology Building of the State Department of Health, at a cost of \$129.47, by John McShain, Inc., the contractor for the Bacteriology Building.

Mr. Funk called the attention of the Board to the fact that when the contract for the Bacteriology Building of the State Department of Health was considered lack of funds in the General Construction Loan of 1947 made the omission of certain items mandatory, among which was the elevator and painting; it was also proposed to use lighting fixtures from Solomon's Base.

Since that time, funds in the amount of \$30,000 have become available from the U. S. Public Health Service (Hill-Burton Act) which may be used for these items. Mr. Funk recommended that this work be proceeded with and that competitive bidding on all items be had where possible, and where competitive bidding is not possible, that the item be added to the contract of John McShain, Inc., general contractor for the Bacteriology Building.

The Board approved the recommendation of Mr. Funk.

(Construction)

Mr. Funk also advised the Board that omitted from the Bacteriology Building contract was the finishing of the third floor, an incinerator, laboratory fixtures, due to the lack of funds. The State Department of Health is now requesting authority to use unexpended funds in the Medical Care Program to take care of the cost of certain such construction in connection with this building. The estimated cost of the work which it is proposed to pay for out of the Medical Care Program account is \$80,000.00.

Before giving approval to the request, the Board felt that it should obtain advice from the Attorney General as to whether it would be permissible to use money appropriated for the Medical Care Program for work in connection with the construction of the Bacteriology Building. The Secretary was requested to submit the matter to the Attorney General for advice.

Mr. Funk submitted to the Board a report of the fire and structural safety study which was recently made at the Chronic Disease Hospital-Camp Ritchie, and advised that some recommendations set forth in the report have been put into effect but that the following items required action by the Board because of their coordination and budgetary effect.

- 1- That a Fire Chief and Assistant Fire Chief be appointed for duty at Camp Ritchie, with duties particular to the position in addition to other regularly assigned duties either with the Military Department or the State Department of Health; that quarters be provided at the fire house for these personnel and to supplement the salaries, if necessary, as compensation for the quarters and additional duties requiring 24 hour coverage between the two positions, with the estimated salary addition being:- Chief-\$300.00 a year, and Assistant Chief-\$200.00 a year.
- 2- That the present installed A.D.T. fire alarm be set in order and connected to the fire house, at an estimated maintenance cost of \$400.00.
- 3- That additional exits be provided in the ward buildings for patient evacuation.
- 4- That fire exit lights be installed and all exits marked.
- 5- That the covered open corridor connections to building #433 be removed.
- 6- That the occupation of the buildings now by the State as a Chronic Disease Hospital be temporary and of short duration.
- 7- That approximately \$3,000.00 of current budget funds be used for constructions costs of the above items.

After a discussion of the report and Mr. Funk's recommendations, the Board approved the appointment of a Fire Chief and an Assistant Fire Chief, and the construction work set forth, with payment to be made from the current budget funds of the Chronic Disease Hospital at Camp Ritchie.

University of Maryland:--

Mr. Funk reported to the Board that he has been discussing the matter of remodeling, alterations, etc., at the N.Y.A. Building of the University of Maryland at College Park but that at this time he was not ready to make a report to the Board. He stated that it was necessary for the architect to make revisions in the plans to be submitted to him and that the revised plans were not yet ready. A report to the Board will be submitted just as soon as the plans are complete.

The Board took up the matter of request of the University of Maryland that it be authorized to substitute marble for the Alabama Limestone called for, in connection with the construction of the Glenn L. Martin College of Engineering and Aeronautical Sciences-Buildings "G", "H", and "K". The additional cost for the marble over the limestone was given as \$76,000.00 by the contractor who submitted the low bid and was awarded a contract for the work.

After a discussion of this matter, the Board decided to defer action on the request.

Upon the recommendation of Mr. Funk, the Board approved award of a contract by the University of Maryland to L. L. Iddings, in the amount of \$1,925.00,

for the erection of a Quonset Type Garage Building purchased by the University of Maryland-Agriculture Engineering Department from the United Clay Products, payable from current budget funds available to the institution.

Mr. Funk reported to the Board that the University of Maryland is desirous of moving a pea viner shed located on the experimental farm at Ridgely, which was recently sold, to the new sub-station at Salisbury, together with the equipment. A bid in the amount of \$400.00 for this moving was submitted by Oscar Smith, of Denton.

The Board approved the expenditure of \$400.00 for this purpose, from the current budget of the University.

Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by the University of Maryland, payable from the current budget of that institution:--

Medical Library-Davidge Hall:

| | |
|--|---------|
| Electrical Construction Company, for extension rings | \$83.00 |
|--|---------|

Anatomical Lecture Hall-Medical Building:

| | |
|---|----------|
| Electrical Construction Company, for improved lighting system | 2,486.00 |
|---|----------|

Business Office-Gray Laboratory:

| | |
|---|--------|
| Louis Dollinger, for installation of water cooler | 100.00 |
|---|--------|

| | |
|--|--------|
| Electrical Construction Company, for improved lighting | 461.00 |
|--|--------|

| | |
|---|--------|
| Allied Engineering Sales, Inc., for installation of acousti-celotex | 695.00 |
|---|--------|

Dental-Pharmacy Building:

| | |
|--|-----------|
| Tramore Construction Co., to secure 483 windows against high winds | 1,679.71. |
|--|-----------|

Mr. Funk advised the Board that the housing for faculty members at the Princess Anne College-University of Maryland remains critical and that a study of the situation indicates that apartment housing is the most economical solution of the problem of providing housing for the President and the Faculty members. The Attorney General's Office has indicated that this type of construction will fall within the intent of the language of the General Construction Loan of 1947-Cottages for Faculty.

It was stated that the most economical type of construction would be Brick Veneer on Wood Frame, which would allow the use of considerable material from the Solomon's Base, and thus keep the cash expenditure low. Further, that the experience at the college with student building classes on the cottage now under construction has been surprisingly good, and it is believed that such labor could be used to good advantage on the proposed construction. It is estimated that the cost of an apartment house of 12 apartments of 2 rooms and bath, plus a larger apartment for the President, and third floor single rooms for 12 single persons, would cost approximately \$125,000.00. By using the construction methods and materials mentioned, it is believed that the cash expenditure could be reduced to from \$80,000 to \$85,000.00.

After a discussion of the matter, the Board approved the construction of the apartment house suggested and the appointment of Malone & Williams for architectural services at a 4% fee, with the Engineering and Supervision work to be done by the Department of Public Improvements, which is the reason for the lower fee for Malone & Williams.

The Board authorized payment for this construction from the appropriation in the General Construction Loan of 1947-Faculty Cottages-\$48,000.00, plus an allotment of \$40,000.00 from the general balance in the Post War Construction Fund.

In line with the discussion had on the subject of the above mentioned apartment house, Mr. Funk reported to the Board that in determining the final amount due Mr. Bernard Evander, former architect for this project, the fee of 2/3 of 6% was figured on an amount of \$40,000.00, as it was determined that plans for this amount of construction had been undertaken by Mr. Evander. The Board approved the final payment determined to be due in this case.

(Construction)

Upon the recommendation of Mr. Funk, the Board approved the award of a bid by the University of Maryland to Ernest P. Pierce, in the amount of \$684.00, for the construction of closed mangers for the experimental work in the Dairy Barn of the institution, payable from the current budget of the school.

Mr. Funk advised the Board that the plans for the Science and Classroom Building at Princess Anne College-University of Maryland had been restudied and the design for the windows and treatment of pediment improved. It was stated that the cost of these changes would be \$14,787.40, which would bring the total cost of the job to \$132,787.40, plus architect-engineer fees of \$8,507.30, and Mr. Funk recommended that the college be authorized to proceed with these changes.

After due consideration of the proposed changes, the Board authorized a total cost for the construction of the Classroom and Science Building of \$132,787.40, plus architect-engineer fees of \$8,507.30, being \$7,967.24 plus \$540.06 for services in connection with the revision of these plans.

Upon the recommendation of Mr. Funk, the Board approved emergency repairs which were necessary to the elevator in the Pathology Building-School of Medicine-University of Maryland, in the amount of \$200.00, and made by the Westinghouse Electric Corporation. Payment for this work is to be made from the current budget of the institution.

Post War Construction Fund:--

The Board approved the following payments which had been made from the Post War Construction Fund since the last meeting of the Board, by the State Comptroller's Office:--

| | |
|-----------------------------------|----------------------|
| Solomon's Base | \$14,945.51 |
| Cheltenham School for Boys | 4,854.40 |
| Maryland Training School for Boys | 88.10 |
| Deer's Head State Hospital | 97,011.38 |
| Springfield State Hospital | 7,162.67 |
| Spring Grove State Hospital | 6,062.00 |
| Morgan State College | 1,114.60 |
| University of Maryland | 133,706.52 |
| | <u>\$264,945.18.</u> |

BOARD OF MENTAL HYGIENE:

The Secretary brought to the attention of the Board a letter dated May 17th, 1948, received from Dr. George H. Preston, Commissioner of Mental Hygiene, advising that the Board of Mental Hygiene, at its last regular meeting, considered the recommendation in regard to the development of the institutional farms as presented in Section 3 of the Report on Farm Operation at the State Mental Hospitals, prepared by the Department of Public Improvements and the Department of Budget and Procurement. Further, that the majority of the Board of Mental Hygiene approved the recommendations as presented.

In view of the approval of the Board of Mental Hygiene, the Board of Public Works formally approved the report on Farm Operation at the State mental hospitals submitted by the Department of Public Improvements and the Department of Budget and Procurement at the last meeting of the Board of Public Works.

BUDGET:

Upon the recommendation of the Department of Budget & Procurement, the Board approved the budget submitted by the State Department of Health, in the amount of \$42,100.00, for the fiscal year 1949, covering the administration of Federal Aid for Hospital Construction. This budget is similar to that approved by the Board for the fiscal year 1948 for this work.

The Board approved the addition of \$100,000.00, appropriated by Chapter 4 of the Extraordinary Session of 1947, to the appropriation of \$350,000.00 in the Budget for the fiscal year ending June 30, 1948, to take care of the operating expenses of the Retail Sales Tax Division of the State Comptroller's Office, to be disbursed along the same lines as the original appropriation made at the 1947 Session of the General Assembly.

The Board approved the use of the \$25,000 appropriated by Chapter 37 of the Extraordinary Session of 1947 of the General Assembly to the Maryland Commission on Uniform Accounting for paying the expenses of that Commission in performing the duties imposed upon it under the Acts of 1947, in a manner to be determined by the said Commission.

CLERKS OF COURT:

The Secretary brought to the attention of the Board a letter received by the State Comptroller from the Clerk of the Court of Common Pleas, Mr. Frank C. Robey, advising that he had been informed by the Equitable Trust Company that a counterfeit ten dollar note had been detected by the Federal Reserve Bank in the Clerk's deposit of May 5, 1948. Mr. Robey asked that he be authorized to write-off this item of \$10.00 as uncollectible since it was impossible to determine the source from which he received it.

Mr. Robey's request was approved.

The Secretary brought to the attention of the Board a file of correspondence relating to certain Fines collected in Baltimore County (through the offices of C. Ross Mace, deceased, former Sheriff for Baltimore County, and Robert J. Spittel, former Clerk of the Circuit Court for Baltimore County), disposition of which has been the subject of controversy between the County and the State during the past several years. With the file, there was submitted a letter dated May 14, 1948, from The State Law Department together with a proposed Agreement for settlement, being the compromise reached by the County Commissioners for Baltimore County and The State Law Department relative to the disposition of the Fines.

Under this Agreement, the County is to retain the full amount of the fine of \$500.00 imposed upon Joseph B. Shirkey for common assault; ^{and} the fines of \$300.00 each imposed upon the Owings Mills Distillery, Inc., Jacob Landburg and Maurice Landburg, and now in the hands of the Clerk of the Circuit Court for Baltimore County, shall be equally divided between the County and State, that is, the Clerk of said Court shall pay unto the County the sum of \$450.00 and shall remit to the State the remaining \$450.00 of said fines.

The Agreement mentioned was executed by the three County Commissioners for Baltimore County and was submitted to the Board of Public Works by The State Law Department with the recommendation that the State accept the proposed settlement.

After due consideration, the Board approved the settlement recommended and authorized the State Comptroller to accept payment accordingly.

COMPTROLLER OF THE TREASURY:--

The Board approved the payment of the following refunds of franchise taxes paid in error to the State, from the budget of the State Tax Commission-Item #208-C:--

| | |
|---------------------------|---------|
| Capital Auto Sales, Inc. | \$40.00 |
| Lipman Electric Co., Inc. | 5.00 |

COURT COSTS:

The Secretary brought to the attention of the Board bills received from The State Law Department, with the recommendation of that department for payment, covering court costs in the following instances:-

| | |
|---|---------|
| Court of Appeals of Maryland, dated April 16, 1948 | \$19.25 |
| Court of Appeals of Maryland, dated April 16, 1948 | 2.75 |
| Circuit Court of Baltimore City, dated March 8, 1948 | 27.60 |
| The Daily Record Co., dated March 15, 1948 | 99.70 |
| Benjamin L. Barnes, Clerk of Circuit Court for Somerset County, dated April 2, 1948 | 80.00 |
| Court of Appeals of Maryland, dated April 6, 1948 | 10.00. |

The Board approved payment of these several items from Item #207 of the current budget of the Board of Public Works.

CROWNSVILLE STATE HOSPITAL:

The Secretary brought to the attention of the Board a letter dated May 17, 1948, received from Dr. George H. Preston, Commissioner of Mental Hygiene, relative to the matter of reimbursing employees for expenses incurred in connection with obtaining instruction, etc., relative to the work they are doing at the mental institutions.

After due consideration of Dr. Preston's letter, the Board approved the payment of the sum of \$33.00 in the case of the expenses incurred by an employee of Crownsville State Hospital who was sent to learn special technical X-Ray procedure. The Board disapproved the request that the hospital take care of the expenses of an employee of the institution incident to attending the New York Institute for Hospital Administrators at Columbia University from June 14th to 25th, 1948.

The action of the Board in this matter is applicable to all of the State institutions.

The Secretary brought to the attention of the Board a letter dated May 17th, 1948, received from Crownsville State Hospital requesting authority to purchase property adjoining the institution owned by Mrs. Rachael Klein. This property consists of 130 acres, improved by an eight-room dwelling house, barns, poultry houses, etc., and has been offered to the hospital for the sum of \$16,000.00.

This matter was discussed with Mr. Funk, whose department, along with Mr. Cottman, the Farm-Manager Advisor for the Department of Budget & Procurement, made a survey of the property. After due consideration, the Board concluded that in view of all of the circumstances involved, it was not advisable for the State to purchase this property.

DEPARTMENT OF BUDGET AND PROCUREMENT:

Mr. Rennie submitted to the Board a request of the Department of Budget and Procurement for authority to make payment to Mr. Butz, former employee of the department at the rate of \$1.28½ per hour. Mr. Butz left the employ of the department on May 7, 1948, to accept a position with the State Board of Motion Picture Censors. Due to the inability of the department to secure an employee for this position, it was agreed that Mr. Butz would work at the office of the department and at home several nights a week and over week-ends until it is possible to fill the position (Principal Account Clerk II) with a permanent employee.

After a discussion of the matter, the Board approved the request made with the understanding that the arrangement now being used should not extend beyond August 1, 1948.

DEPARTMENT OF EMPLOYMENT SECURITY:

The Secretary brought to the attention of the Board a report received from the Department of Employment Security for the quarter ended March 31, 1948, showing taxes collected, accounts receivable, liens filed and judgments obtained, and a list of the interest waived, the balance of accounts abated and adjusted, and uncollectible accounts. A letter from Mr. Aaron A. Baer, Special Assistant Attorney General, dated May 11, 1948, recommended that the Board of Public Works approved the report submitted by the Department of Employment Security.

After due consideration of the report, the Board approved it as submitted.

GENERAL EMERGENCY FUND:

1- The Secretary brought to the attention of the Board a letter dated May 17th, 1948, received from Mr. Henry J. Ripperger, Clerk of the Circuit Court of Baltimore City, requesting that the Board make available to him the sum of approximately \$9,000.00 to take care of the expense of re-writing and re-binding 19 Equity Dockets in his office which had become more or less dilapidated through use over a period of years.

Ripperger

The Board felt that the amount named by Mr. ~~Bohey~~ as the probable cost of this work was excessive and requested Mr. McCusker to contact Mr. Ripperger with a view to seeing if the work can be done at a lower cost.

- 2-The Secretary brought to the attention of the Board a letter dated May 3, 1948, received from Mr. J. Milton Patterson, Director, State Department of Public Welfare, transmitting a request of the Maryland Training School for Colored Girls that the sum of \$2,000 be made available from the General Emergency Fund for the providing of screens for the buildings at the school.

After a discussion of this matter, Mr. Funk was authorized to obtain bids for providing the screens and report back to the Board after the bids were in hand, for further instructions.

- 3-The Secretary brought to the attention of the Board a letter dated April 29, 1948, from the State Employment Commissioner requesting that the Board allocate the sum of \$720.00 to his department for the rental, at the rate of \$60.00 per month, of tabulating equipment to take care of the work of tabulating examination results. Mr. Owens, in his letter, represented that a great saving of time could be effected through the use of this equipment, and that it would be possible to provide eligible lists of employees to departments somewhat in advance of the time it now takes when the scoring of examination results is done manually.

The Board approved the request of the State Employment Commissioner, effective for the fiscal year beginning July 1, 1948.

- 4-The Secretary brought to the attention of the Board copy of a letter dated May 4, 1948, addressed by the Department of State Forests and Parks to Governor Lane, outlining the needs of the department to put the facilities and other appurtenances in the existing State Parks and areas into condition, it being represented that these properties had been allowed to deteriorate and that it would be necessary to spend considerable money on them in order to make them useable in the future. In his letter to Governor Lane, Mr. Joseph F. Kaylor, Director of the department, stated that it would be necessary to spend during the current year approximately \$53,200.00 to repair these properties.

Mr. Funk stated that a survey of the properties is now being made by Mr. Sheckells, of the Department of Budget & Procurement, and a representative of the Department of Public Improvements, and that a report will be available in the near future as to what the two departments feel is absolutely necessary to put the properties in useable condition.

Action on the request of Mr. Kaylor for an allocation of funds to take care of the cost of the work was deferred, pending receipt of the report covering the survey which is being made at this time.

- 5-The Board discussed the request received from the State Employment Commissioner, as covered in his letter dated April 30, 1948, that the Board make available to his department sufficient funds to take over the salaries of employees of his office who are at this time being paid out of funds made available to the Department of Employment Security by the Social Security Board. Mr. Owens represented that it would be possible that the Social Security Board would decline to make available money for the payment of the salaries of these employees after the close of the current fiscal year.

After a discussion of this matter, it was decided that no action should be taken on the request at this time.

- 6-The Secretary brought to the attention of the Board copy of a letter addressed to the Department of Budget and Procurement by Mr. Joseph D. Buscher, Chairman of the Maryland Veterans' Housing Commission, dated May 11, 1948, requesting that the Board allocate out of the General Emergency Fund for the fiscal year 1949 the sum of \$8,250.00 to take care of the salaries and expenses which are estimated to be necessary for that year.

After due consideration of the matter, the Board, believing it might not be necessary to continue the work of the Commission for the entire year, approved an allocation of one-half of the amount requested, for the six months

of July 1, 1948 to December 31, 1948. In approving this amount, attention was called to the fact that the amount shown for Senior Stenographer, \$2,100.00, is not in accordance with the Standard Salary Scale for this classification and that the salary for this position should be on the basis of the Standard Salary Scale.

- 7-Mr. Rennie submitted to the Board a statement covering a request of the Department of Correction for additional funds needed to supplement the operating budgets of the penal institutions for the remainder of the current fiscal year, the amounts required being shown as follows:

| | | |
|--------------------------------------|------------------|---------------|
| Maryland House of Correction | \$31,344.00 | |
| Maryland Penitentiary | 53,868.00 | |
| Maryland State Reformatory for Males | <u>19,849.00</u> | |
| Total | | \$105,061.00; |

and, also, that the following amounts would be needed for the fiscal year 1949:

| | | |
|------------------------------|------------------|---------------|
| Maryland House of Correction | \$47,820.00 | |
| Maryland Penitentiary | <u>40,792.00</u> | |
| Total | | \$ 88,612.00. |

After a discussion of this matter, the Board approved the use of \$105,061.00 for the three penal institutions for the fiscal year 1948 out of funds to the credit of the Department of Correction in the State Use Industries and Special Funds accounts for the institutions.

The Board felt that it was not necessary at this time to take any action on the request for additional funds for the Maryland House of Correction and the Maryland Penitentiary for the fiscal year 1949.

- 8-Mr. Rennie brought to the attention of the Board a request received from Montrose School for Girls that there be allocated to that institution from the General Emergency Fund sufficient money to take care of the salaries for three additional employees:-

| | |
|--------------------------|-----------------|
| Vocational Instructor II | Practical Nurse |
| Storekeeper II, | |

the amount being required for the month of June is \$433.00 and the amount needed for the fiscal year 1949 is \$5,180.00.

After a discussion of this matter, the Board felt it inadvisable to authorize the employment of this additional personnel at this time and voted to deny the request for the additional funds.

- 9-Mr. Rennie submitted to the Board a request received from Springfield State Hospital that there be allocated to the hospital from the General Emergency Fund, for the fiscal year 1948, the sum of \$41,055.00, representing the hospital's estimate of the net amount needed to supplement the operating expense items for the remainder of the fiscal year. Mr. Rennie advised the Board that after carefully considering the request, he recommended that the Board allocate the sum of \$23,900.00 to the hospital out of the General Emergency Fund for the current fiscal year, which amount, in his opinion, would be sufficient to supplement the appropriations of the institution for this fiscal year.

The Board approved the allocation of \$23,900.00, as recommended by Mr. Rennie.

- 10-The Comptroller submitted to the Board a statement showing that the additional sum of \$28,222.00 would be needed to take care of the additional expenses incurred by the State Income Tax Division of the Comptroller's Office for additional personnel, equipment, and other expenses incident to accelerating the work of the Income Tax Division to take care of the back-log of work which had accumulated because of the increased volume of work, etc.

After due consideration of the matter, the Board approved the allocation of \$28,222.00 from the General Emergency Fund to the budget of the Income Tax Division for the fiscal year 1948.

- 11-The Secretary reported to the Board that it would be necessary to allocate from the General Emergency Fund the sum of \$800.00 to take care of the increased expenses of the War Memorial Commission.

The Board approved an allotment of \$800.00 from the General Emergency Fund for this purpose for the fiscal year 1948.

- 12-The Secretary also reported that because of additional office space required for the use of various State agencies in the fiscal year 1948, and to take care of increases in rent in the case of renewals of leases during the fiscal year 1948, it would be necessary to supplement the appropriation for "Office Rent" by \$29,000.00, for this year.

The Board approved an allocation of \$29,000 from the General Emergency Fund for this purpose in the fiscal year 1948.

LEASES:

The Secretary reported to the Board that he had received a letter, dated May 13, 1948, from the Department of Employment Security stating that following the request of the Board at its previous meeting, contact was made with the owner of the building at Hopkins Place and Lombard Street, Baltimore, for the purpose of trying to obtain a renewal lease which would be for a period less than five years. The letter received states that the owners have indicated a willingness to make a lease for a period of three years and that a lease on that basis will be drawn and submitted to the Board for consideration, at a later date.

Upon the recommendation of the Department of Budget and Procurement, the Board approved the execution of the following renewal leases:

State Aviation Commission - The Munsey Building Company, covering Rooms 922-923-924 of the Munsey Building, Baltimore, for one year from July 1, 1948, at an annual rental of \$1,965.00.

Morgan State College - Morgan College Corporation, covering 2 classrooms, 2 recreation rooms, and 1 dormitory room at Morgan Christian Center, for one year from September 1, 1947, at an annual rental of \$1,500.00.

State Roads Commission - Frank C. Turner and Nannie J. Turner, his wife, covering 4 office rooms at 325 High Street, Chestertown, for 13 months from June 1, 1948, at an annual rental of \$900.

ST. MARY'S INDUSTRIAL SCHOOL:

It was not possible to receive a report regarding the situation at the St. Mary's Industrial School at today's meeting because the Auditors of the school have not yet completed the information they are preparing for use in the consideration to be given by the Committee which was appointed to discuss the matter with the school authorities, to determine whether it would be possible for the State to enter into an agreement with the school to continue maintenance of boys there until such time as the State would be able to provide facilities elsewhere for the transfer of the boys.

SHERIFFS:

See: Clerks of Court - these Minutes, covering fines due from Baltimore County.

STATE DEPARTMENT OF HEALTH:

The Secretary brought to the attention of the Board a file in connection with the case of Mrs. Elva Stewart, patient at Mt. Wilson Tuberculosis Sanatorium, who was sent to the Church Home and Hospital for some surgical work, the bill for which amounted to \$302.83 and was submitted to the Board by the State Department of Health with the request that authority be given for the payment of the bill out of funds appropriated for the surgical unit at Mt. Wilson. Dr. R. H. Riley, Director of the State Department of Health, stated that he thought it was necessary for this surgical work to be done and that while the money was appropriated for a Surgical Unit at Mt. Wilson, the unit had not

been established, and he thought it would be in order to take care of these expenses out of the money appropriated for the Surgical Unit at Mt. Wilson.

After a consideration of the matter, the Secretary was instructed to submit the request to the Attorney General for advice as to whether the Board would be within its rights in approving payment as suggested by Dr. Riley.

STATE EMPLOYEES:

The Secretary brought to the attention of the Board a letter dated April 21, 1948, received from the State Employment Commissioner with copies of correspondence between that office and the office of the Director of Personnel at the University of Maryland, College Park, relative to the subject of annual and sick leave privileges for part-time employees.

After consideration of the matter, the Secretary was instructed to refer the file to Mr. Kirkman for his review and recommendation.

The Board approved request of the Department of Motor Vehicles for permission to make compensation to three employees of that department who worked as Cashiers for the issuance of commercial and fleet licenses during the recent tag rush, for overtime work, as follows:-

| | |
|--|---------|
| Ray O. Horn, Motor Vehicle Senior License Examiner | \$88.88 |
| Walter L. Ray, Motor Vehicle Senior License Examiner | 96.80 |
| Marcus B. Pickett, Motor Vehicle Junior License Examiner | 44.70. |

The Secretary brought to the attention of the Board a letter received from the State Department of Health requesting authority to make payment to the following employees of that department for holidays worked and accumulated vacation:-

| | | |
|---------------|---------------|----------|
| John Benson | 1946 vacation | 15 days |
| | 1947 holidays | 11 days |
| Ernest Threat | 1947 vacation | 15 days |
| | 1947 holidays | 9½ days, |

which request the Board approved.

Mr. Rennie submitted to the Board a request received from Spring Grove State Hospital for permission to pay Miss Regina Olmer \$96.45 in lieu of vacation not taken at the request of the institution during the fiscal year 1946.

The Board approved this request.

Mr. Rennie also submitted a request from the Maryland Tuberculosis Sanatoria for permission to pay salary to employees shown below in lieu of compensatory time off for legal holidays and Sundays worked:

Mrs. Noyes, Trained Nurse, T.B. - December 25, 1947; January 1, 2, 3; February 12, 23, 1948; and 5 Sundays.

Mrs. Joiner, Practical Nurse - January 1, 2, 3; February 12, 23, 1948; and 6 Sundays.

L. Crofoot, Hospital Attendant - January 1, 2, 1948; and 5 Sundays.

L. Mahan, Hospital Attendant - January 2, 3, 1948; February 12, 23, 1948; and 8 Sundays.

M. Fitze, Hospital Attendant - January 1, 2, 3, 1948; February 23, 1948; and 1 Sunday.

W. Shifflett, Patient Help - November 11, 27, 1947; February 23, 1948; and 7 Sundays.

The Board approved the request submitted. There are sufficient funds available in the budget of the several tubercular institutions.

STATE PROPERTY:

The Board approved the disposal of property no longer required in the conduct of the State's business, as covered by the items submitted on Mr. Rennie's agenda for today's meeting.

| | |
|--|-----------------|
| Maryland House of Correction | \$2,755.61 |
| Crownsville State Hospital | 320.00 |
| Department of Geology, Mines & Water Resources | 250.00 |
| State Department of Health | 25.00 |
| Land Commissioner's Office | 15.00 |
| Board of Mental Hygiene | 10.00 |
| Morgan State College | 100.00 |
| Maryland State Reformatory for Males | 753.36 |
| Register of Wills-Worcester County | 22.50 |
| State Roads Commission | 1,005.19 |
| Spring Grove State Hospital | 1,164.89 |
| Springfield State Hospital | 254.18 |
| Department of Tidewater Fisheries | 401.00 |
| State Tobacco Warehouse | 130.80 |
| Maryland Training School for Boys | 300.00 |
| Maryland Tuberculosis Sanatorium | 965.74 |
| University of Maryland | <u>1,510.00</u> |
| Total | \$9,983.27. |

STATE RECORDS:

The Secretary brought to the attention of the Board a request received from the Admissions Tax Division of the State Comptroller's Office that approval be given to the destruction of old records which are more than five years old and which the State Archivist has advised are not wanted for storage in the Hall of Records because of not having any historical or other value from their standpoint.

The request was approved for the destruction of these old records, such destruction to be in accordance with the provisions of Chapter 825 of the Acts of 1941, with the usual certification, with copy to the State Auditor, being furnished.

STATE ROADS COMMISSION:

Mr. Rennie submitted to the Board request of the State Roads Commission for permission to purchase 1.9 acres of land immediately adjacent to the present site of the Commission's new building at Salisbury, at \$600.00 per acre, this additional land being needed for a railroad siding. It was stated that the Commission has sufficient funds for this purchase available in Item #601 of the current budget.

The Board approved the request submitted.

STATE TREASURER:

The Secretary reported to the Board receipt of a letter from Mr. Miles setting forth the purchase of the following additional short term securities:-

\$3,000,000 U. S. Treasury 1-1/8% Certificates of Indebtedness,
due 1/1/1949 @ 100.027370

and accrued interest to April 30, 1948, of \$11,065.57. Mr. Miles advised that if the securities are held until maturity, the State will realize the sum of \$21,800.00 in interest.

GENERAL EMERGENCY FUND:

Mr. Rennie submitted to the Board a request which was received as the meeting was starting today, from the Department of Tidewater Fisheries requesting that the Board allocate the sum of \$30,000 for a hydrographic study of the Chesapeake Bay, it being stated that similar amounts have been set aside by Virginia and the Navy Department, with the project to start July 1st.

Due to the late submission of this request, it was impossible for the members

of the Board to study the report submitted, and the matter was deferred until a later meeting.

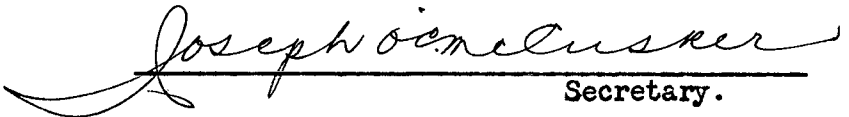
CONSTRUCTION:

Maryland Training School for Boys:--

The Board approved the payment of \$5.00 to the Union News by Maryland Training School for Boys, covering the advertisement requesting bids in connection with "Improvements of Water Supply" for that institution, as covered in the General Construction Loan of 1947. It was shown that this obligation was incurred by the institution prior to the action of the Board on April 20th, 1948, establishing a policy that such advertising would not be necessary in connection with construction work to be undertaken by the State.

ADJOURNMENT:

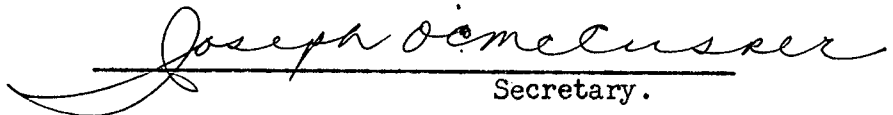
There being no further business, the meeting was adjourned.


Secretary.

CONSTRUCTION:

Maryland Training School for Colored Girls:--

The Board authorized the use of \$510.00 from the general balance in the Post War Construction Fund to take care of the extra costs of that amount approved by the Board on January 16, 1947, in connection with the contract awarded by Maryland Training School for Colored Girls for the construction of a Staff Cottage at that institution under the Post War Construction Program. The approval given by the Board for this additional cost included the use of concrete planking in place of gypsum planking, specified, which was found to be unobtainable.


Secretary.

